Friends of Matheson Memorial Library
Meeting Minutes
Wednesday December 18, 2013

1. Meeting was called to order at 6:30 by President Katie James. Officers present were President Katie James, Temporary Vice President Judy Tucker, Treasurer Amanda Pflug and Secretary Diane Schleiger. Members present were, Angela Meyers, Nancy Walczyk, Bev Kitzmiller, Penny Rausch, Denis McNamara, Alice Antczak, Maribeth Cousin, Ed Sadler, Cheral Sadler, Rosie Riewer, Melissa Frost, Lisa Selje, Sally Delany and Dick Albrecht.

2. Secretary’s report from the October meeting was presented by Secretary, Diane Schleiger; a motion to approve was made by Amanda Pflug and a second by Ed Sadler. Motion carried.

3. The Trick-or-Trivia held in October had 57 people attend. Thank you to Sandy Douglas and her husband for the decorations. Questions were a bit difficult, will look into a different day and consider different questions for next year’s event. A good time was had by all who attended.

4. Changes to group’s Bylaws were proposed by the Friends Board. Copies of the proposed changes were handed out to Friends members to review for discussion at the February meeting. The vote for change will be done at the April meeting.

5. Angela Meyers presented an idea to change the current Friends logo. The current logo is limiting because of the current format and cannot be resized. Angela received a bid of $250.00 for 8 choices professionally done. Members proposed hosting a contest to have students or local artists create a new logo instead. Katie will post the contest information and receive entries until February 18. Finalists will be chosen at the February meeting and final vote will be made at April meeting. A motion to approve the $200.00 prize money was made by Bev Kitzmiller and a second by Amanda Pflug. Motion carried.

6. The Friends Book Store opened in November and is a big hit with patrons. It has taken in $708.21 so far. Sally Delany and Rosie Riewer gave an update on the book store and said it was going good. More volunteers are needed. There is a signup sheet on the wall in the book sorting room and a signup sheet was passed around at the meeting. Angela Meyers proposed several bag options and the group preferred the 2mm bag which was $87.00 per 1,000. A onetime plate charge to imprint bags with a logo is $107.20 and the imprint charge is $218.00. Ideas were also proposed for more publicity and signage.

7. Katie James and Melissa Frost discussed the January Book and Bake sale. Volunteers are needed to work the sale and bake goodies. A signup sheet was passed around. The sale is January 16-18th 2014. Preview sale will be on Thursday and books left after the sale will go to Better World Books.

8. Katie James discussed the success of Movie Night: we hosted 850 patrons in 2013. Lisa Selje announced the license to publicly show movies has been renegotiated by Lakeshores Library System to include all libraries in the System. This will help us keep the cost down by splitting the cost with other system libraries. Our share will be $410.00 per year. The January 10th Movie Night will be hosted by Heather Mielke and Amanda Pflug, Sally Delany will pop popcorn.
8a. The Movie Night volunteers are planning the Fridays with Oscar Film Festival in February. There will be a press release going out and $128.00 is needed for prizes and decorations, a motion was made by Amanda Pflug and a second by Judy Tucker to approve the $128.00. Motion carried.

9. Planning for the April 16 Author Visit has begun: Members suggested authors Deborah Blum, Libby Fischer Hellmann, Lesley Kagen, Christine Keleny and Kathleen Ernst as possible speakers. Katie James will research these authors and the Friends Board will pick the speaker at their February meeting.

10. The treasurer’s report was presented by Treasurer Amanda Pflug. Beginning check book balance on October 16 was $12,332.89. We had $910.64 in expenses and $2,135.06 in income. Balance as of December 18 is $13,557.31. A motion to approve was made by Rosie Riewer and a second by Cheryl Sadler. Motion carried.

11. Lisa Selje gave an update on the purchase of the library Self-Check-Out machine. A committee of library staff members is currently reviewing the various technologies and Lisa is to meet with a representative from Demco to find out more details on the exact cost and features of their unit. She now plans to make the purchase in 2014.

12. Vice President and Membership Chair Penny Rausch has stepped down from both duties. Judy Tucker has volunteered to take on the position of Vice President until the April 2014 election. Thank you Judy for stepping up and thank you to Penny for all she has done for the Friends group.

13. Treats for the February meeting will be provided by Bev Kitzmiller. Thank you to Maribeth Cousin and Amanda Pflug for the December meeting treats.

14. A motion to adjourn the meeting was made by Maribeth Cousin and a second by Cheral Sadler, meeting adjourned at 7:50 pm.